

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

JULY 29, 2026 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Damaris Stevens called the Regular Meeting of the University Preparatory School Board to order at 5:32 PM. Board Members Mike Stuart, Susan Saephanh, Sue Brix and Kyle Jones were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.

2. OPENING BUSINESS

Board President Damaris Stevens led the Pledge of Allegiance.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF AGENDA ITEMS/ORDER

Motion to add Superintendent Report to line item 6 and add line item 7.2.3 Request Approval of Consulting Services Agreement.

Motion - Brix

Second – Stuart

Ayes – Jones, Saephanh, Stevens

Carried – 5-0

5. APPROVAL OF CONSENT AGENDA

Motion - Brix

Second – Jones

Ayes – Saephanh, Stevens, Stuart

Carried – 5-0

6. REPORTS

- 6.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Monica Cabral reported that UPrep began the 2026–2027 school year with an enrollment of 994 students. She provided updates on the school's ongoing WASC accreditation work, including continued progress on the self-study and plans for a staff review day in October. She also shared highlights from the administrative leadership retreat, new employee onboarding, the Teacher Residency Program, and staff participation in the Chico State Personal Finance Camp. Mrs. Cabral recognized the members of the Panther Family Class of 2026 and noted that WEB and U Crew leaders are preparing to welcome students for the new school year.

Mrs. Cabral also updated the Board on administrative staffing changes, upcoming Years of Service recognitions, and summer athletic activities, including Cross Country, Football, and Volleyball camps. She concluded by sharing that planning is well underway for the UPrep Education Foundation Auction, scheduled for November 7 in the Stuart Gym.

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7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATION - ACTION/DISCUSSION

7.1.1 Request Approval of 2026-2027 Student-Parent Handbook (ACTION)

Motion - Stuart

Second – Brix

Ayes – Jones, Saephanh, Stevens

Carried – 5-0

7.1.2 Request Approval of the Cell Phones, Smart Watches & Other Electronic Communication Devices Policy (ACTION)

Motion - Brix

Second – Stuart

Ayes – Jones, Saephanh, Stevens

Carried – 5-0

7.1.3 Request Approval of the Student Use of Artificial Intelligence Policy (ACTION)

Motion - Brix

Second – Jones

Ayes – Saephanh, Stevens, Stuart

Carried – 5-0

7.1.4 Request Approval of 2026 Course Based Independent Study Policy (ACTION)

Motion - Saephanh

Second – Stuart

Ayes – Brix, Jones,, Stevens

Carried – 5-0

7.1.5 Request Approval of 2026 Course Based Independent Study Board Resolution (ACTION)

Motion - Stuart

Second – Jones

Ayes – Brix, Saephanh, Stevens

Carried – 5-0

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7.2 BUSINESS - ACTION/DISCUSSION

- 7.2.1 Request Approval of Draft Salary Schedules: Classified, Certificated 180 day, Certificated 200 day and Administration(ACTION)**

Motion - Jones
Second – Stuart
Ayes – Brix, Saephanh, Stevens
Carried – 5-0

- 7.2.2 Request Approval of 45 Day Budget Revision (ACTION)**

Motion - Stuart
Second – Saephanh
Ayes – Brix, Jones, Stevens
Carried – 5-0

- 7.2.3 Request Approval of Consulting Services Agreement**

Motion - Brix
Second – Jones
Ayes – Saephanh, Stevens, Stuart
Carried – 5-0

8. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

10. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 7:44PM. Motion seconded by Susan Saephanh. Motion approved unanimously.